REGION 3

SERVING GEM, CANYON, PAYETTE, OWYHEE, WASHINGTON, AND ADAMS COUNTIES

Behavioral Health Board

EXECUTIVE COMMITTEE MEETING MINUTES
May 23, 2018
9:30 a.m.

Executive committee members present: Heather Taylor, Dennis Baughman, Jeri Gowen, Charles Christiansen, Penny Jones
Staff present: Linda Pratzner

Vice Chair Nominations
Dennis Baughman tried to reach out to the nominee but had not made contact. Linda Pratzner received other nominations via email. This topic will be tabled until the next Executive Committee meeting until Dennis has made contact with the nominee.

Action: Linda Pratzner will put the topic on next month's Executive Committee meeting.

Behavioral Health Board Expiring Seats on June 30, 2018
There are four seats expiring at the end of June 2018.

Action: Linda Pratzner will send an email to the board members with expiring seats asking if these members would like to continue and another email requesting board member applications.

Discussion on Procedures and Processes for Grant Requests
Review of the grant request form. There will be a request limit per calendar year added to the form. A rubric guideline will be added to the form for the Executive Committee to be able to score. A 90-day time frame to apply will be added to the form.

Action: Jeri Gowen will send Linda Pratzner examples of Rubric for mini-grant projects. Linda Pratzner will revise the grant request for the next Executive Committee to review.

The meeting adjourned at 9:53 a.m.